

GEORGIA NATIONAL GUARD EXPO DAY MARCH 9TH, 2017

Venue address:

Clay National Guard Center
1000 Halsey Ave, Bldg 447, Drill Hall
Marietta, GA 30060

SCHEDULE OF EVENTS

~MARCH 8th~

1000-1600 Vendor Setup

~MARCH 9th~

0900-1000 Vendor Setup

1000-1015 GT PTAC

"How to get connected with government contracts"

1015-1030 SBA

"Advantages of connecting with the SBA"

1030-1045 FedBid

"Advantages of being on FedBid Marketplace"

1045-1100

Vendors' time to ask questions to speakers

1100-1400

Customers invited to come and view
vendors' products and services



- The Georgia National Guard would like to invite you to be a vendor at our Expo Day to be held on March 9th, 2017. It would be our pleasure to have you come and share your products and or services with our service members. This is a FREE event. To ensure everyone gets the most out of this event, we will also have agencies such as the Small Business Administration (SBA), Georgia Tech Procurement Assistance Center (GTPAC) and Fedbid present at this event.
- The **Expo Day** will be on March 9th from 1000-1400. There will now be a **setup** day available on March 8th from 1000-1600 for vendors with large displays or who need time to setup.
- Should you decide to join us please register by filling out the attached registration form. Specify whether you would like to be setup outside or inside. Space is limited and we will be accepting vendors on a first come first serve basis. Please register as soon as possible.
- The **deadline** to register for this FREE event will be Friday, March 3rd 2017 at 1600 hours via email at gaarngexpoday@gmail.com

REGISTRATION FORM

March 9th, 2017 GA Guard Expo Day

**There is NO FEE for this event*

Please indicate setup preference:

Outside on lawn: (space needed in sq ft)

Inside of drill hall: (number of tables needed)

Setup day is March 8th 10:00AM to 3:00PM:

March 8th set up needed

Setup time for day of event 8:00AM to 10:00AM:

March 9th only

Name of Company:

Contact information:

Names(s) of individuals attending:

Brief Description of what your company provides:

In attendance of this event will be representatives and from Logistics, Human Resources, Medical Personnel, Equipment, Training, Operations, Information Technology and other sections within the Georgia National Guard.

Return Registration Form to:

gaarngexpoday@gmail.com

Subject Line: Expo Day Registration

If you do not receive an email confirmation by the deadline, please call (678) 569-6234

REGISTRATION DEADLINE: 5:00PM March 3rd, 2017

NOTE: If you are bringing a vehicle larger than a 15 passenger van please notify us because your gate entry address will be different.

CONTRACTOR VISIT AND BRIEFING AGREEMENT

The parties to this document agree as follows:

1. The primary purpose is to provide the Contractor with an opportunity to explain their product or service and shall not be used as an attempt to seek procurement-sensitive information.

2. Demonstrations, product displays, and briefings will be conducted for the sole purpose of demonstrating or displaying the capability of a particular item(s) or service and not for fulfilling mission requirements for an interim time frame. The demonstration, product display, or briefing will in no way, expressed or implied, obligate the Georgia National Guard to purchase, rent, or otherwise acquire the item(s) or service demonstrated, displayed, or briefed. The Contractor has sole responsibility for furnishing all supplies and equipment necessary to accomplish the demonstration, product display, or briefing. Demonstrations, product displays, or briefings will be conducted by an authorized representative of the Contractor furnishing the item(s) or services; no U.S. military or civilian employee of the Department of Defense will demonstrate or display item(s) or services on behalf of a Contractor. The building will be secured for the setup portion of the Vendor Expo. The Government shall NOT be liable for loss, damage, destructor obligation for, expressed or implied, damages to, destruction of, or loss of a Contractor's equipment.

3. The Contractor will not file any claim against the U.S. Government or otherwise seek compensation for any information or services provided under this agreement.

4. Nothing in a meeting with, or demonstration by, the Contractor shall be construed as an obligation on behalf of the U.S. Government. The Georgia National Guard is not bound, nor obligated, to follow any recommendations by the Contractor. The U.S. Government is not bound, nor obligated, in any way to give any special consideration to the Contractor on future contracts.

5. No U.S. Government services or U.S. Government-owned supplies will be provided for use by the Contractor.

_____/_____
 (Contractor Company) Contractor Title

_____/_____/_____
 (Name of Contractor) Signature Date
 Print